



North Nowra Public School

General Meeting - 7 Nov 2012

Meeting Opened: 7:02 pm

Attendance: Shayne George, Tania Hardy, Tracey-Lee Hodge, Julie Ashby, Cheree Phillis, Jessica James, Jodie Gibson, David Whitehead, Jodi Bruton, Peter Wright-Smith, Jan Mellington, Jane Gilkes, Katie Kay

Apologies: Tina Smart, Sam George, Tracey Mudditt

Previous Minutes: Upon presentation of the minutes for the meeting held 17 October, it was realised that a quorum was not present. The meeting was declared void, and any business discussed and approved at that meeting was to be presented to this meeting for ratification.

Moved: Tania Hardy **Seconded:** Katie Kay

Correspondence In: Fundraising - various; bank statements;

Correspondence Out:

Business Arising: a) **Parent Handbook** - refer Principal's Report

b) **Anti-Bullying Policy** - Decision made at meeting of 17 October for ratification:

- **MOTION:** The P&C endorses the updated anti-bullying policy / program

Moved: Tania Hardy **Seconded:** Tracey-lee Hodge **Approved**

- **Action:** J Ashby / staff to send a summary of the policy home with the eldest child in a family. The full document is to be made available on the school website and from the school

c) **Year 6 Money** - CLOSED. Boards have been erected in the hall.

d) **P&C Federation Insurance** - Options for insurance were explained and discussed.

- **MOTION:** To take out base cash and property insurance, and extend the bash to \$2500 and property to \$10000 - total premium payable \$275.

Moved: Jodie Gibson **Seconded:** Jane Gikes **Approved.**

- **Action:** J Gilkes to write a cheque for \$610.00 to P&C Federation for annual membership and insurance.

e) **Finance Committee** - Meeting postponed,

- **MOTION:** A P&C sub-committee for the finance committee is initiated. Members to be Shayne George and Jen Mellington.

Moved: David Whitehead **Seconded:** Jodi Bruton **Approved.**

f) **School Swimming Program** - Ongoing. Investigating feasibility / costing of DET Swim Scheme with a view to reduce transport costs. The P&C is willing to support the costs of a swim program

➤ **Action:** School to investigate dates and come back to P&C with figures.

g) **Back Gate** - CLOSED

h) **Canteen Manager Group Certificate** - CLOSED

i) **Gym in School** - Looking at changing sport program to include a variety of different sports without pulling children out of learning time.

j) **Kinder Orientation** - CLOSED

k) **Science Centre Excursion** - For Stage 2 and support classes in lieu of camping at Coolendel.

Treasurers Report:

a) Due to technical issues with the laptop, a report could not be provided. Laptop to be left with school to enable the report to be printed.

b) Letter of resignation tabled by Jane Gilkes. The P&C thanked Jane for her time, and wished her well for the future.

➤ **Action:** D Whitehead to place item in newsletter calling for volunteers for treasurer.

Principals Report:

Tabled.

a) **Disco** - Friday 7 December from 5 pm to 7 pm. Volunteers organised.

b) **Literacy Review** - Wording to be finalised before submission to the P&C. It is a school document; the school is looking at consistency of procedures across the school.

c) **Self-Evaluation Meeting** - postponed

d) **Information Booklet** - To be used in tandem with school web site. Both are still a work in progress.

e) **Bus Zone** - ongoing. Issues with Page Ave site - no shelter, no path from school gate to kerb. These things may have to be funded by the school.

f) **Student pick up** from start of 2013 to be from COLA or back gate only - not classrooms. This needs to be advertised to the school community before end of 2012.

➤ **Action:** J Ashby to advertise changes to student collection policy for 2013 prior to end of 2012.

g) **Government policy change from 'regions' to 'groups'** - Structural changes including loss of support staff jobs, introduction of new curriculum, and centralised accounting system.

h) **Student 'Bullying' Survey** - Children are able to identify repetitive behaviours, but still believe that one isolated incident constitutes bullying. There is still work to do on the bullying policy, but there are some positives regarding the school's policy.

Moved: Tania Hardy

Seconded: Katie Kay

Canteen Report:

a) **Sports shorts** are in - priced at either \$20 or \$25 dollars. Should we change the uniform to include these as an alternative to the grey shorts for every day wear? Proposal to have a whole of school community meeting in early 2013 to discuss.

b) **Laptop** - not purchased due to question of requirement from Canteen Manager. Approval to purchase granted at meeting held 01 August. Need another motion before P&C to change arrangements for purchase.

- **MOTION:** Scope of use for laptop to be changed to P&C only (not required for canteen)

Moved: Jodie Gibson

Seconded: Jen Mellington

Approved

c) **Canteen Meeting** - Friday 9 November (pass on apologies from Jane Gilkes). Clarified that canteen closure on Thursdays is due to lack of volunteers.

Fundraising:

a) **Christmas hamper donations** are coming in.

b) **Ice cream day Thursday 15 November.**

c) **Disco** - 7 December 5 pm to 7 pm for K -6 (whole school). Number of staff volunteers OK; P&C volunteers are Katie, Tracey-lee, and Jane. Looking at possibly \$5 per child. Meeting outside of P&C to be held to finalise details. Information regarding disco to go into

- **Action:** D Whitehead to organise for information regarding disco to go into school newsletter from next week (13 November).

Moved: Katie Kay

Seconded: Jane Gilkes

Approved

General Business:

a) **K-2 Christmas Concert** - Not being held this year because of other events occurring and amount of planning involved. Proposed to put into calendar for 2013, perhaps as a whole of school event.

b) **Breakfast Club** - Kids sitting on concrete floor to eat. Is a community grant available to purchase seating? Though this raises other questions like where will they be stored, and who sets them up / packs them away? More investigation required.

c) **Year 6 Farewell** - is the P&C making a donation? No request formally received, and not in previous P&C minutes..

- **Action:** Janet to be asked to look at school records

- **Action:** Year 6 teachers to be asked to submit a

request to the P&C for consideration; to be discussed by the executive.

d) **P&C End of Year Dinner** - Do we want one? Yes. When? Sat 8 December. Where? Secretary's choice. What time? 6:30 pm. Menu to be obtained for prices.

e) **Present for Canteen manager.**

➤ **Action:** Tania to investigate (possibly dinner voucher), and report to next meeting for decision.

f) **December meeting last for the year.** All members requested to bring a plate of food to share - mini Christmas party.

g) **Healthy Canteen guidelines and Jelly Joys / Slushies** - How are these items rated? It is believed that they contain chemicals responsible for ADHD. Suggested to raise this with Canteen Manager at canteen meeting on Friday.

Next Meeting: Wednesday 5 December, 7 pm

Meeting Closed: 9:30 pm.



D. Whitehead
President.