



North Nowra Public School P&C

General Meeting - 01 May 2013

- Meeting Opened:** 7:07 pm
- Attendance:** Jodie Gibson, Tania Hardy, Nathan Edwards, Tasha Adams, Jessica James, Julie Ashby, Tracey-lee Hodge, Jen Mellington
- Apologies:** Catherine Cross, Tina Smart, Natalie Stephanidis
- Previous Minutes:** **Moved:** Jodie Gibson **Seconded:** Tania Hardy **Accepted**
- Correspondence In:**
- School Global Funding – Semester 1
 - Royal Far West School Donation Request
 - Reconciliation Week Posters
- Correspondence Out:**
- Generic Donation Request letter – Mother's Day Stall.
- Business Arising:**
- a) **Breakfast Club** – Will start next week, moving from Thursday to Wednesday. There is a possibility to extend what the children are offered with funding from the PCYC.
 - b) **Activated Dance** – ongoing.
 - c) **Cheque Payments** – closed.
 - d) **Noticeboards** – Have been hung, and P&C have reimbursed the school. P&C board needs to be rotated, though. Nathan will talk to Tina to see if he can assist.
 - **Action:** Nathan Edwards to liaise with Tina Smart re: rotation of p&C notice board.
 - e) **ClubGrant Request** – Submitted.
 - f) **Mother's Day Stall** – Request to Havenlee to change assembly day / location – accepted. Closed.
 - g) **Fundraising Assistance Requests** – ongoing.
 - h) **P&C Rules etc** – Changes still to be made. Ongoing.
 - i) **Nutrimetics Fundraiser** – Still trying to make contact with Nutrimetics consultant. Ongoing.
 - j) **Handprints on Poles** – not clear if anyone has missed out. It will be raised at Aboriginal Education meeting to be completed during either Reconciliation Week (May), or NAIDOC Week (June).
 - k) **Cross Country Suggestions** – presented to staff. Closed.
 - l) **ANZAC Day** – Wreath provided by Mrs Copeland.
 - m) **Red Cross Reading Program** – Something will go into newsletter. 10 required to start achieved, all in hand.
- Principals Report:** **Tabled.**
- a) New school web site access provided to Jodie Gibson for upload of P&C Information.
 - b) State Government "Great Teaching, Inspired Learning" information provided. Other initiatives / policies discussed.

- c) NAPLAN – 14 / 15 / 16 May
- d) New English Curriculum Development Day – very beneficial.
- e) 2014 Opportunity Class applications now available.
- f) Noticeboards installed.
- g) Support unit shade structure in place.
- h) Page Ave bus zone extension to afternoons approved by council. Expected to start operating in 6 to 8 weeks.
- i) After a meeting with Gareth Ward, the school is now following up on issues raised.
- j) Dance2Bfit program starts Thursday 2 May.
- k) ANZAC Day Service at school Thursday 2 May. Thanks to Mrs Copeland for organising.
- l) ANZAC Day march – lovely to see so many children participate. Thanks to Mrs Hardy and Scott for laying wreath on behalf of P&C, and Nathan Beattie and Josh Haughton for laying one on behalf of the school. Thanks to all children, staff, families that attended.
- m) 'Y'ise-Up program on bullying being presented to stage 2 and 3 students on 24 May. It is a YWCA 'StartSmart' project sponsored by the Commonwealth Bank Foundation
- n) Reconciliation Week Assembly – 31 May. Aboriginal Education meeting – 2 May. NAIDOC celebrations / events – last week of Term 2.
- o) Bravehearts – launch of 'Ditto in a Box' program re: child assault protection on Wednesday 29 May.
- p) Life Education – whether to continue with this initiative being raised with teachers at staff meeting on Friday 3 May.

Moved: Julie Ashby

Seconded: Jodie Gibson

Accepted.

Treasurers Report:

Tabled.

a) **P&C Account:** All cheques / reimbursements / wages / accounts have been paid. NNPS provided with a cheque for \$5500 to cover donation commitment as decided at December 2012 P&C meeting.

•	In Bank:	\$16172.22	
•	Expenditure:	\$8886.46	
•	Income:	\$222.86	(school
	banking - \$218.80, interest - \$4.06)		
•	Loss:	\$7855.74	

b) **Canteen Account:** Bank error responsible for not being able to balance the account for April meeting. This has been sorted out, and account now balances. Reconciliations provided for March and April. Winter dresses were also purchased for sale from the clothing store.

March:

•	In Bank:	\$8631.47
•	Income:	\$7147.70
•	Expenditure:	\$6441.59

- Profit: \$465.55

April:

- In Bank: \$2430.32
- Expenditure: \$9051.12
- Income: \$3051.60
- Loss: \$5999.52

Moved: Tracey-lee Hodge **Seconded:** Jodie Gibson **Accepted.**

Canteen Report:

Tabled.

- Helpers needed desperately. Still only able to open 4 days per week.
- Uniform stock take completed. \$14724.06 stock on hand.
- Winter dresses now available for \$45.00 (error in newsletter - \$50.00).
- Bank error rectified and books now balanced.

Moved: Tracey-lee Hodge **Seconded:** Jodie Gibson **Accepted.**

Fundraising:

a) **Mother's Day Stall** – So far only 17 children donated. Reminder into newsletter. Flowers have been organised, but extra gifts still needed. Gifts being counted / priced Thursday 2 May. \$10 left in budget of \$500. Donation letter printed off for P&C members to take to businesses that have promised donations. Fairness in opportunity for children to purchase 'the good stuff' discussed.

- **MOTION:** An additional \$200 be made available to ensure enough gifts for children to buy.

Moved: Jen Mellington **Seconded:** Jodie Gibson **Approved.**

- **Action:** Mrs Hardy to purchase approximately 40 acrylic wine goblets / coffee cups
- **Action:** Mrs Gibson to purchase bulk chocolates / lollies etc to go in glasses / cups.

b) **Nutrimetics Fundraiser** – covered at Previous Business.

c) **Major Raffle** – Suggestion to hold raffle with large items such as TV's, coffee makers etc as major prizes. Suggestion to hold in conjunction with Election Day, and draw during the next school assembly. Mr Edwards able to assist with ringing companies to request donations.

d) **P&C / School Games Day and BBQ** – Request for Julie to take suggestion to the staff to gauge their interest, so a meeting between staff and P&C can be set up. Looking at a date towards the end of July / early August.

e) **Movie Night** – 21 June from 5 pm. Price to be determined; dinner to be hot dogs, popcorn, and a drink.

General Business:

a) **Page Ave Bus Zone** – Investigations done into covered walkway from classes to zone – preliminary estimates in excess of \$200,000. More investigations to be done.

b) **Mahogany Creek Drain** – the danger of the open drain on the west side of Mahogany Creek adjacent to the Havenlee fence line was raised. Is there

anything the school can do?

- **Action:** Mrs Ashby to investigate and follow up from a school perspective.

c) **Dance2BFit** – Is this being done instead of sport, or in addition to sport? The dance class falls under two curriculum categories – Creative and Performing Arts (CAPA) and Sport. For K-2, it is being done as sport; for 3-6 it is CAPA. It was pointed out that many children had not paid, even though the deadline for payment was at the end of Term 1. Money is being lost on these programs, so payment deadlines need to be enforced.

d) **Government Initiative regarding Overweight Children** – Is it being implemented at NNPS? Mrs Ashby had not heard of this program. The school has not been approached to run it.

e) **Snacks / Waterbottles on Desks** –

- Can kids take healthy snacks ('munch & crunch') and water bottles into class? **Yes.**
- Is there a possibility for small fridges to be installed in the classes, so children can store yoghurt etc? Is this something the P&C can fundraise for?

- **Action:** Mrs Ashby to approach staff for their interest.

Next Meeting: Wednesday 5 June, 7 pm.

Meeting Closed: 8:50 pm.

President. *T. Hoeg*



NORTH NOWRA PUBLIC SCHOOL

(P.O. Box 3069)
75 Judith Drive
NORTH NOWRA 2541

Phone: 02 4422 7045
Fax: 02 4422 9035

Principal: Julie Ashby

P & C Association meeting held 1 May 2013

Principal's Report

1. Access to website arranged for Jodie Gibson to upload P & C information
2. Great Teaching, Inspired Learning information tabled
3. NSW DEC signing of Australian Government education funding model . Funding will be rolled out from 2014 until 2018.
4. NAPLAN testing dates are 14, 15 and 16 May
5. English curriculum for 2014 introduction was covered during staff development day on 30 April. Liaising with schools in Shoalhaven River Learning community and other staff meetings allocated to support staff to be prepared for introduction of new syllabus.
6. Applications for opportunity class placements are open until 17 May.
7. Noticeboards have been installed in COLA
8. Shade structure is in place in support unit
9. Shoalhaven City Council has approved the extension of the bus zone in Page Ave. Further notification to proceed with changing bus drop off and pick up expected after approximately 6 weeks.
10. Dance2bfit commences tomorrow.
11. ANZAC day service at 12:00 tomorrow. Jacqui Copeland has arranged this service.
12. Thank you to Mrs Hardy and Scott for laying the wreath on behalf of the school at the ANZAC Day march.
Thank you to staff, parents and children who attended the march *Thank Nathan Beattie and Joshua Haughton too!*
13. Yise -Up program on bullying being presented to students during the term. It is a project of the YWCA.
StartSmart program which is sponsored by the Commonwealth Bank Foundation will be presented to students in stages 2 and 3 will on 24 May
14. National Reconciliation Week assembly is scheduled for 31 May. An Aboriginal Education meeting will be held tomorrow to plan for this and NAIDOC which will occur during the last week of this term.
15. *Bravehearts - launch of Ditto in a Box.*

J. Ashby
1/5/13

Treasurers Reprt April / May 2013

Canteen Manager has been reimbursed for Cashflow Management Software, the hours worked regarding the accounts, and wages have been sorted.

Person's who have purchased items for fundraising regarding Easter and Mothers Day have been reimbursed from the P&C account.

P&C have also paid for 1 of the ^{Notice} ~~2~~ white boards.

P&C have also paid North Nowra Public School \$5500. A breakdown of what the money is used for is found in the General Meeting - 11 December 2012, paragraph General Business, sub paragraph b) i. thru vi.

P&C Account

In Bank	-	\$16172.22		
Expenditure	-	\$222.86	\$8886.46	
Income	-	\$222.86	School Banking	\$ 218.80
			Interest	\$ 4.06
Profit / Loss	-	\$7855.74		

Canteen Account

In Bank	-	\$2430.32
Expenditure	-	\$9252.75
Income	-	\$3051.60
Profit / Loss	-	\$5999.52



Catherine Cross
12Apr13

(Canteen - March)

Bank Reconciliation

North Nowra Public School P&C Association

ABN: 52 036 580 571

Report Period: 1/03/2013 - 31/03/2013

Account(s) in this report: current

MY RECORDS

Opening Bank Balance	7925.36		
Total Bank Deposits	7147.70	SUBTOTAL	15073.06
Total Bank Payments	6441.59	RECORDS BALANCE	8631.47

BANK STATEMENT

Bank Statement Closing Balance	8395.17		
Deposits Not Shown	236.30	SUBTOTAL	8631.47
Payments Not Shown	0.00	BANK BALANCE	8631.47

Outstanding Deposits

Date	Receipt No.	Amount	Details
22/02/2013	164	4.90	Havenlee Reference No. 157
25/02/2013		231.40	Sales
Total		236.30	

Profit and Loss (Cash)

North Nowra Public School P&C Association

ABN: 52 036 580 571

Report Period: 1/03/2013 - 31/03/2013

Account(s) in this report: current, debit card

Income	\$	\$
Canteen Sales	5524.55	
Customer Accounts	677.70	
Interest Received	1.25	
Sales	104.20	
Uniforms	840.00	
Total Income		7147.70
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Expenses	\$	\$
Groceries	1443.88	
Money Collection	132.00	
Purchases for Resale	1651.01	
Purchases Not For Resale	84.15	
School Jackets	236.61	
Wages & Salaries	3134.50	
Total Expenses		6682.15
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Net Profit (Loss)		465.55
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Please Note: This report may require adjustment for depreciation or 'accrual' items depending on your tax or accounting requirements.

(Canteen - April)

Bank Reconciliation

North Nowra Public School P&C Association

ABN: 52 036 580 571

Report Period: 1/04/2013 - 30/04/2013

Account(s) in this report: current

MY RECORDS

Opening Bank Balance	8631.47		
Total Bank Deposits	3051.60	SUBTOTAL	11683.07
Total Bank Payments	9252.75	RECORDS BALANCE	2430.32

BANK STATEMENT

Bank Statement Closing Balance	4235.77		
Deposits Not Shown	0.00	SUBTOTAL	4235.77
Payments Not Shown	1805.45	BANK BALANCE	2430.32

Outstanding Payments

Date	Cheque No.	Amount	Details
12/04/2013	2463	1805.45	Tina Smart
Total		1805.45	

Profit and Loss (Cash)

North Nowra Public School P&C Association

ABN: 52 036 580 571

Report Period: 1/04/2013 - 30/04/2013

Account(s) in this report: current, debit card

Income	\$	\$
Canteen Sales	2289.22	
Customer Accounts	624.10	
Interest Received	1.28	
Uniforms	137.00	
Total Income		3051.60
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Expenses	\$	\$
Accounting Fees	703.00	
Groceries	3103.93	
Money Collection	231.00	
Purchases for Resale	3311.04	
Purchases Not For Resale	59.40	
Wages & Salaries	1642.75	
Total Expenses		9051.12
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Net Profit (Loss)		(5999.52)
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Please Note: This report may require adjustment for depreciation or 'accrual' items depending on your tax or accounting requirements.

(P&C - April)

Bank Reconciliation

North Nowra Public School P&C Association

ABN: 52 036 580 571

Report Period: 1/04/2013 - 30/04/2013

Account(s) in this report: bank

MY RECORDS

Opening Bank Balance	24835.82		
Total Bank Deposits	222.86	SUBTOTAL	25058.68
Total Bank Payments	8886.46	RECORDS BALANCE	16172.22

BANK STATEMENT

Bank Statement Closing Balance	16362.07		
Deposits Not Shown	0.00	SUBTOTAL	16362.07
Payments Not Shown	189.85	BANK BALANCE	16172.22

Outstanding Payments

Date	Cheque No.	Amount	Details
28/01/2013	576	46.85	Fiona Mannering Invoice 4
4/04/2013	577	143.00	North Nowra Accountant
Total		189.85	

Profit and Loss (Cash)

North Nowra Public School P&C Association

ABN: 52 036 580 571

Report Period: 1/04/2013 - 30/04/2013

Account(s) in this report: bank

Income	\$	\$
Fundraising	218.80	
Interest Received	4.06	
Total Income		222.86
Expenses	\$	\$
Accounting Fees	7949.09	
Donations	129.51	
Total Expenses		8078.60
Net Profit (Loss)		(7855.74)

Please Note: This report may require adjustment for depreciation or 'accrual' items depending on your tax or accounting requirements.

CANTEEN REPORT

Canteen is short of helpers a flyer when home today hope we get a few more helper on board, at this point in time we will only be open 4 days a week.

Canteen uniform stock take sheet for term 1 is attached the total cost value of stock is \$14724.06.

Winter dresses are now available from the canteen at \$45.00 each did go in the news letter at \$50.00 cost price for this item is \$40.70.

Last months canteens books where unable to be balanced this has now been fixed as it was a bank error.

Canteen Manager
Tina Smart

NORTH NOWRA SCHOOL CANTEEN STOCK TAKE 2013 TERM 1

ITEM	COST	NUMBER	AMOUNT
SCHOOL SHIRTS	\$ 19.63	212	\$ 4,161.56
SPORT SHIRTS	\$ 19.63	137	\$ 2,689.31
SCHOOL SHORTS	\$ 13.46	61	\$ 821.06
SCHOOL JACKETS	\$ 33.28	130	\$ 4,326.40
BUCKET HAT	\$ 5.74	108	\$ 619.92
BRIMMED HAT	\$ 9.64	108	\$ 1,108.60
LIBARY BAG	\$ 9.45	26	\$ 245.70
CHAIR BAG	\$ 9.01	1	\$ 9.01
SUMMER DRESS	\$ 27.50	9	\$ 247.50
CULOTTES	\$ 27.50	18	\$ 495.00
TOTAL VALUE OF STOCK			\$ 14,724.06