

North Nowra Public School

Living and Learning Together

Playground Policy and Procedures

The members of North Nowra Public School community will adopt a responsible attitude toward playground behaviour, which reflects the needs of the students and ensures a safe and protective environment for students, staff and community members to work and play in. The staff have worked together to plan a whole school approach to support student well-being and discipline.

AIMS

By adopting this approach, we will aim to ensure:

- a code of behaviour which is accepted;
- a safe environment for all;
- that a high standard of student wellbeing is attained;
- that the school values are
 1. Be Safe
 2. Be Respectful
 3. Be Responsible

The values will be achieved through:

- All teachers' commitment to and consistency in the following practices and procedures as outlined below
- Students receiving positive feedback when demonstrating appropriate behaviour
- Effective data collection
- Effective learning and support adjustments

RESPONSIBILITIES OF STUDENTS AND TEACHERS

Students will be responsible for:

- Cooperating with others and sharing in the playground;
- Taking care when moving about and for looking after equipment;
- Speaking and listening in a kind, polite and respectful manner;
- Playing safe games in safe areas of the school;
- Wearing a hat when playing in the sun;
- Responding promptly to instructions from all staff

Teachers will be responsible for:

- Maintaining a duty of care for students as per the Code of Conduct;
- Being prompt when reporting for duty with appropriate safety equipment (duty bag, wear a (High viz vest and hat);
- Maintaining a positive approach;
- Stopping dangerous games;
- Keeping students in bounds;
- Keeping mobile and alert while on duty;
- Informing playground duty coordinator (Heather Collin/Jayne Emms/Peter Wright-Smith) of any changes to duty;
- Encouraging students to keep our playground tidy;
- Speaking to students in an appropriate manner for the context of the communication.

ORGANISATION AND BELL TIMES – Normal Day/ Fine Weather

Each morning, students will proceed to the COLA at the 8:55 bell for morning announcements.

All students remain seated under the COLA on arrival before playground duty commencing at 8:30.

8:30 Morning Duty commences

Students move from the COLA area, breakfast program opens, and students can use the hard area (with or without a hat). Only small balls (handballs) used.

8:55 Teachers and students proceed to COLA for morning announcements.

10:55 Students eat lunch in the classroom. Buddy teacher on duty goes for a 10 minute break.

11:05 Duty bell rings. Students who have finished eating may move off sensibly to play. Students may go to the canteen when available. Those still eating need to sit on seats outside classrooms.

11:33 Warning Bell students will move to the toilet/drink/wash hands and then to their classroom lines. Staff will begin to move to their classrooms.

11:35 Teachers and students ready to commence learning.

1:10 Students eat lunch in the classroom. Buddy teacher on duty goes for a 10 minute break.

1:20 Duty bell rings. Students who have finished eating may move off sensibly to play. Students may go to the canteen when available. Those still eating need to sit on seats outside classrooms.

1:45 Warning Bell and students begin to move to the toilet and then to their lines

1:50 Teachers and students proceed to their classroom.

2:45 Bell for students and staff to move to COLA Area for dismissal.

2:50 Students move to front and back gates/Bus duty supervised by duty staff

SCHOOL ROUTINE DURING EXTREME WEATHER

NEEDS

The nature of the playground surfaces, during and after wet or extreme weather may make it necessary to provide alternative play areas for our students.

RATIONALE

The provision of alternative areas in times of wet or extreme weather will be achieved by:

- in-class supervision in the event of all areas being unsuitable for use; and
- relocation of students' play areas and teacher duties when hard areas can be utilised.

AIMS

To provide a workable system for provision for student welfare through playground supervision during and after wet or extreme weather.

RESPONSIBILITIES

Teachers will:

- be responsible for class supervision during such weather; and
- take on additional duties when relocation of student play areas is necessary.

Students will:

- May be asked to remain in the classroom during extreme weather;
- adopt appropriate behaviours during in-class lunch/recess times;
- remain on hard areas as allocated; and
- adopt appropriate behaviours for playing on hard areas.

PROCEDURES

One central decision will determine for extreme weather routine — the decision to be made by the Principal or AP's identified as site manager (when principal unavailable).

EATING/PLAYGROUND -MINOR WET WEATHER

Students will

- Eat under covered areas (such as COLA, Library, silver seats outside classrooms)
- Play safe games under inbound covered areas
 - Small handballs except
 - Walking activities

EXTREME WEATHER – Indoors

All teachers (including available executive) are responsible for the supervision of classes during extreme weather.

Teachers and students will remain in the classrooms to eat and play. Students will be supervised by a teacher (each teacher has a designated buddy and will share half the duty time). Students may go to the toilet and canteen on request. Canteen and Toilet duty will be covered by available SLSOs or AP/Principal.

NB – once extreme weather has been called, the procedures will remain in place for the whole period (remaining time).

If students are permitted to go outside, but the soft area is closed, the following changes will occur to the duty roster:

- All timetable duties will be conducted on the hard area.

PLAYGROUND AREA EXPECTATIONS

- Move appropriately
- No hat, play in the shade
- Use equipment correctly
- Play the right game in the right place
- Stay in bounds
- Friendly words, friendly actions
- Care for the environment
- Sit down while eating

- Listen and follow instructions
- Play by the rules
- Be on time
- Return equipment
- Students are to walk all bikes, scooters or skateboards in the playground.

HARD AREA

- Handballs only
- No kicking or throwing balls
- Walk on hard areas.
- Students must be seated while eating.

SOFT AREA and BIKE TRACK

- Large balls can be used.
- Tackle or grab games will not be tolerated.
- Other equipment provided from the sports shed must be return.
- Bikes must be walked to and from the bike track, and a helmet must be worn.

At all times, teachers are to use their professional judgment when allowing games to continue and allowing the use of the play equipment.

CODES OF BEHAVIOUR AND LOGICAL CONSEQUENCES

Playground Responsibilities

We, at North Nowra, are responsible for:

- cooperating with others and sharing the playground;
- taking care when moving about and for looking after equipment;
- speaking and listening in a kind, polite and respectful manner;
- being kind to all living things and playing friendly games;
- playing safe games in safe areas of the school.

Therefore, every student will:

- be helpful and cooperative;
- Follow teacher/staff instructions;
- play responsibly;
- stay in bounds;
- Use manners;
- not physically or verbally abuse others;
- not bring dangerous toys to school (toy knives, guns etc.);
- not enter a classroom/hall without teacher permission;
- line up quickly and quietly.

CONSEQUENCES ON THE PLAYGROUND

Teachers on duty will deal with minor behaviours using appropriate reminders for that behaviour.

Minor

- Reminder 1
 - Positive redirection
- Reminder 2
 - Record name in Playground Duty Folder
 - Timeout in the playground for up to 5 mins - Sit on the seat or remain with the teacher

- Reminder 3
 - Record on behaviour slip and provide slip to class teacher at the end of duty (minor behaviours only)
 - Sit on the seat or remain with the teacher for an appropriate duration of time.

Minor Examples

- Inappropriate verbal language
- Off task
- Lateness
- Low-level non-compliance (disruptive, defiant, disrespectful, disobeying instructions)
- Making noises
- Out of seat / out of bounds
- Talking
- Inappropriate disruption
- Task refusal
- Property misuse

Major

- Send to Detention/Office immediately with behaviour Slip (or with another student if appropriate)
 - If urgent/server a message can be sent via a student to the staffroom (code message words 'support hard area' or 'support Soft Area' or phone call office) – all staff have a duty of care to respond when required (even when not on duty)
 - Repeated (X2) minor behaviour in the same break can be treated as a major behaviour

Major Examples

- Leaving classroom without permission
- Leaving school grounds
- Leaving activity without permission
- Verbal abuse
- Swearing at staff or other students
- Damaging property
- Throwing objects
- Physical violence
- Bullying
 - *Violence*
 - *Spitting*
 - *Harassment*
 - *Intimidation*
 - *Cyber*

Other Follow Up Consequences

Supported by Playground Support Staff (Gina Thornton/Stage Leaders/Principal)

All Staff to support in the monitoring of behaviour

- Record behaviours in playground folder as minor and restitution strategy (after first verbal redirection)

Repeated behaviour over some time (days) – refer the issue to class teacher/stage Leaders

- Major behaviours are reported to the allocated Support Staff (Gina Thornton/Principal) in the Detention Area/Office
 - All Major behaviours recorded by class teacher/stage leaders (as agreed in consultation with Playground Support Staff) on Sentral
- Wellbeing (Welfare) Policy

The Wellbeing (Welfare) Policy is to be followed. Behaviours are recorded on Sentral.

- Parents are notified by the classroom teacher/stage leaders/LaST/Principal when required by the North Nowra Public School Wellbeing Guidelines.